



***NoveList K-8* Help Sheet:**

Using a Series Name to Find Other Books in the Series

When: You want to look up all the titles in a series and/or view the titles in series order.

How:

1. Click the "Search Our Database" tab.
2. Select the "Find a Series Name" link.
3. At the Series Search page, enter information about the series you are searching for. *If you click the Search button at this point, NoveList K-8 will search all reading levels (Young Adult, Children's, Easy). To narrow your search, click one or more levels and/or set any other limiters (page range, Lexile rating, publication year or format).* When desired limiters are set, click the Search button.

TIPS: Entering Series Information

- Not Case Sensitive - You can use either upper or lower case letters.
- Partial Titles Acceptable - You do not have to type the complete title (ex. "rising dark" will retrieve the titles for Susan Cooper's young adult series, *The Dark is Rising* series).
- Key Words from Title Acceptable - You do not have to enter all of the words in a title ("underpants" will retrieve titles for Dav Pilkey's *Captain Underpants* series). Note that if there is more than one series with the word(s) you entered, *NoveList K-8* will display the names of the applicable series as links and then you can choose the series that you are interested in.
- Primary Characters can be entered - If you don't know the series try entering the main character's name ("Murry family" will retrieve Madeleine L'Engle's series which includes *A Wrinkle in Time*).
- Leading Articles Unnecessary - You do not have to type "A," "An," or "The" at the beginning.

What You See (the search results):

NoveList K-8 displays a list of titles linked to the series name you entered in series order.

4. View your results. You can print or e-mail this list.